

JUNIOR SCHOOL VACATION CARE INFORMATION

DECEMBER 2025



Authorisation

The Vacation Care Program is offered to provide children a with fun and safe holiday experience. It is created with the intention to engage children in social, emotional and physical development. It is anticipated that Vacation Care will experience an attendance of between 40-60 children.

Bookings, Fees & Cancellations

The daily charge for the Junior School's Vacation Care Program is \$87.70. **Bookings are required by COB Friday 28 November 2025.** If bookings are received after this date, a late fee of \$10 will be applied per session booked. Places are limited for certain activities – please book early to avoid disappointment. Cancellations to bookings must be made **5 full business days** prior to the booked session via email OSHC@stjohns.sa.edu.au. Cancellations made outside of this period will incur the usual daily fee. Please advise of any cancellations or changes to bookings via email at OSHC@stjohns.sa.edu.au. **If your child is unwell, or showing any symptoms of COVID-19, please keep them home until symptoms have cleared.**

Consent

In addition to completing the booking sheet, consent for attending and participating in the Vacation Care activities will be emailed to all families via the School's excursion management platform, *Consent2Go*. This platform assists the School in identifying all applicable risks associated with the Vacation Care's activities to ensure students are kept safe. The consent will send ALL daily excursions and incursions of the Vacation Care. **Please note that ALL the activities will be included in the *Consent2Go* Platform and families only need to consent to the days/activities they have booked.** This allows consent to be given for any extra bookings that are made at a later date once confirmed with OSHC administration.

Ratios

Staff to student ratios are as follows: in-house 1:15, excursions 1:8, site with water 1:5.

Hours

The Centre is open between 7.30am and 6pm. On excursion days please be sure to arrive half an hour prior to the scheduled departure time outlined on the program. If you haven't arrived by the time we are leaving, we will assume that your child/ren are absent. It is the responsibility of the parents to sign children 'IN' and 'OUT' on the daily electronic kiosk.

Food

Please pack recess and lunch each day. Don't forget to provide a water bottle every day. On Tuesday 16 December lunch will be provided for the Annual Christmas Beach Picnic. On excursion days please provide recess and lunch in separate disposable bags. Clearly label all containers and bags with your child/ren's names. Please note that we are an Allergy Aware Service.

Learning to Soar

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Other

Please dress your child in clothing appropriate to the activity on the day. Hats are required once the UV index reaches above 3. Please ensure your child has personal sunscreen if required. Rash vests are required for swimming activities.

Catastrophic and Extreme Fire Danger Days

On days of Catastrophic Fire Danger in the Mount Lofty Ranges District, **all School Campuses will be closed**. An SMS notification will be sent to all families by the Principal, or his delegate, the evening before.

On **Extreme Fire Danger Days**, the ELC Holiday Program will be **CLOSED**. An SMS will be sent to inform families at the ELC.

If you have any questions regarding the program, please contact Alison Tregoning or Sherryn Pillans at oshc@stjohns.sa.edu.au or via mobile 0433 987 857.

Week 1

Day	Activity	
Wednesday 10 December		Silent Disco In House Activity Starts 10am
Thursday 11 December		The Big Wedgie West Beach Parks Bus departs 11am Returns 2pm
Friday 12 December		Christmas Cooking & Wear A Christmas Creation In House Activity

**Bookings due by
Friday 28 November**

To complete your booking, please fill in booking form
and return to oshc@stjohns.sa.edu.au

Week 2

Day	Activity	
Monday 15 December		Movies: Paw Patrol Christmas (G) OR Pets On A Train (PG) Mitcham Cinema Bus departs 9.30am Returns 12 noon
Tuesday 16 December		Annual Christmas Beach Picnic Kingston Park (TBC - Algae Bloom) Bus departs 10am Returns 2.30pm
Wednesday 17 December		Adelaide Youth Theatre - Matilda Helen Reid Hall Bus departs 11am Returns 1pm
Thursday 18 December		Cracker Of A Christmas Competition Wear team green or red In House Activity Starts 10am
Friday 19 December		Christmas Craft Day In House Activity

Family Name: _____

Week 1

Day	Activity	Cost (per child)	Names of Child(ren)	Total Cost
Wednesday 10 December	Silent Disco	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Thursday 11 December	The Big Wedgie	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Friday 12 December	Christmas Cooking & Wear A Christmas Creation	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
TOTAL WEEK 1				\$ _____

Week 2

Monday 15 December	Movies: Paw Patrol (G) OR Pets On A Train (PG) <i>(please circle preference)</i>	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Tuesday 16 December	Annual Christmas Beach Picnic (location TBC)	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Wednesday 17 December	Adelaide Youth Theatre - Matilda	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Thursday 18 December	Cracker Of A Christmas Competition	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
Friday 19 December	Christmas Craft Day	\$87.70	1 _____ 2 _____ 3 _____	\$ _____
TOTAL WEEK 2				\$ _____
GRAND TOTAL - WEEKS 1 & 2				\$ _____



Parent/Guardian Name: _____ Mobile: _____

Period of Care: _____ to _____



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NOTE: Vacation Care Booking Forms must be returned via email OSHC@stjohns.sa.edu.au or to the OSHC staff who will check availability. A reminder to parents who use OSHC on a casual basis or for Vacation Care, if it has been more than 8 weeks since your child's last attendance, you will need to go into your MyGov account and reactivate your child's details with St John's OSHC. This will then allow you to receive CCS entitlements.

Staff Ratios

The Staff to student ratios are: In-house 1:15. The ratio for excursions is 1:8. The ratio for a site with water is 1:5.

Booking Deadline & Cancellation

Any booking received after the **booking deadline of COB Friday 28 November 2025** will incur a \$10 fee per session booked. Cancellations to bookings must be made **5 full business days** prior to the booked session via email. Cancellations made outside of this period will incur the usual daily fee.

Please advise of any cancellations or changes to bookings via email, OSHC@stjohns.sa.edu.au.

Consent

Once bookings have been confirmed, parents will be emailed consent information from *Consent2Go*. **You will receive all programmed activities, however you only need to respond with your consent for the activities you have booked.**

Medical Information

Do we have your child/ren's updated Medical Information YES ☐ NO ☐

Has the child/ren any conditions, additional special needs, require special aids, dietary needs or medications YES ☐ NO ☐

If Yes, please give specifics and any related medications:

Family Name: _____

First name: Child 1 _____ Date of Birth: _____

First name: Child 2 _____ Date of Birth: _____

First name: Child 3 _____ Date of Birth: _____

First name: Child 4 _____ Date of Birth: _____

Total Charges: \$_____

Signature _____ Date: _____