

Work Health and Safety Policy



1 Purpose

St John's Grammar is committed to providing and maintaining a safe and healthy workplace for all staff (including contractors and volunteers) as well as children and young people, visitors and members of the public.

We are committed to ensure our responsibilities under the Work Health and Safety Act 2012 (SA) and Work Health and Safety Regulations 2012 (SA) are met.

2 Scope

This document applies to:

- All St John's Grammar employees, staff, volunteers and work placement students
- All third-party providers, visitors and users of our site
- All members of St John's Grammar Governing Board and sub-committees
- All Students enrolled at the school

3 Policy Statement

3.1 As the Person Conducting a Business or Undertaking (PCBU), we shall

- Take reasonable steps to provide and maintain a safe working environment, plant and substances in a safe condition, and facilities for the welfare of all workers.
- Provide ways for workers to be informed about and involved in health and safety issues at work.
- Provide information, instruction, training and supervision needed to make sure that all workers are safe from injury and risks to their health and safety.
- Conduct regular workplace inspections.
- Ensure this policy and all safe work procedures are kept up to date.

3.2 Staff, visitors and contractors shall

- Take reasonable care for their own health and safety and ensure that their acts or omissions do not adversely affect the health and safety of others in the workplace.
- Not put themselves or any other person at the workplace at risk.
- Comply with our safety policy and procedures.
- Follow reasonable instructions given by the PCBU to protect their health and safety.
- Identify and report any workplace incidents or hazards to their supervisor.
- Not wilfully interfere with or misuse items or facilities provided.

Version History

Version No.	Description of Changes	Effective Date
V1.0	Revised and drafted a clear and simple WHS policy in line Work Health and Safety Act 2012 (SA) and Work Health and Safety Regulations 2012 (SA).	10/06/2025

