

# Junior Primary School Teacher

## Position Description



<b>Employment Type:</b>	Temporary Full-time
<b>Normal Hours:</b>	
<b>Classification:</b>	Teacher – St John’s Enterprise Agreement 2019
<b>Area of Responsibility:</b>	Junior Primary School
<b>Position Location:</b>	Junior School Campus, Sheoak Rd, Belair
<b>Responsible to:</b>	Head of Junior School

### About St John’s Grammar School

St John’s Grammar School is an E – 12 Co-educational, Independent, Anglican School and is located in the hills at Belair, South Australia. St John’s is structured into four sub-schools: The Early Learning Centre (3 and 4 Year Old Programs), Junior School (R-6), Middle School (Year 7-9) and Senior School (Year 10 – 12).

We offer a safe, nurturing, welcoming and positive environment for our students. Our long-term goal is to produce citizens who are articulate and confident young people with a social conscience, who can contribute to society and lead with tolerance and compassion for others as they live a thriving and meaningful life.

### Position Objective

To provide excellent education and pastoral care to a class of Junior Primary students.

### Working Relationships

This position reports to the Head of Junior School via the Early Years Coordinator and works with other teaching staff within the Junior School on a regular basis.

### Position Responsibilities:

- Develop an understanding of and implement the collaboratively developed school-wide pedagogy of *Soaring*.
- Plan work for students according to their educational needs, and in the context of the agreed curriculum for the whole school.
- Form good teacher/student relationships based on mutual respect.
- Create and maintain a classroom environment that is both stimulating and functional.
- Promote the general progress and wellbeing of individual students.
- Be responsive to the variety of needs, talents and learning styles of students, using a variety of teaching techniques.
- Provide pastoral care for all students in your charge.
- Show initiative, enthusiasm and reliability in all aspects of school life.
- Work together with all members of staff in an atmosphere of mutual support and communication.
- Take a full and constructive part in staff meetings for personal and whole school development.

# Learning to Soar

- Foster positive and effective relationships with parents and outside agencies within the community.
  - Maintain good order and discipline among the students and safeguard their health and safety in authorised school activities, both within the school precincts and outside.
  - Have a sound knowledge of the law applying to teachers and schools.
  - Demonstrate knowledge of the Australian Curriculum.
  - Adhere to principles and practices of school policies.
  - Carry out professional duties, as circumstances may require, under reasonable direction of the Head and/or of those to whom this responsibility has been delegated.
  - Co-curricular activities as outlined in the Teaching Staff Conditions of Service.
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## **Candidate Profile**

### **Qualifications**

#### Essential

- Relevant tertiary qualification
- Registered teacher status

### **Experience**

#### Essential

- Exceptional teaching record with the ability to produce outstanding outcomes for all students.
- Experience in working with students who have a variety of learning, social and psychological needs.
- Experience in building a connected school community, positive culture, student welfare and pastoral care programs.
- Experience in managing programs to showcase student learning.

#### Desirable

- An understanding of/experience in the elements that allow a job-share scenario to excel in terms of student outcomes.
- Experience in embedding ICT in learning experiences.
- Experience with CANVAS, SeeSaw or similar Learning Management System.

### **Skills and Abilities**

- Flexibility to work with different Year levels.
  - A person with a love of children, a family-centered focus, and an ability to relate to all age groups.
  - Ability to regularly review your methods of teaching and programs of work.
  - Exceptional interpersonal skills with the ability to relate to all members of the school community.
  - A team player with the ability to advocate on behalf of others.
  - Excellent communication skills.
  - Display qualities of sincerity, integrity, confidentiality, empathy, wisdom and compassion.
  - Understanding and support of our Anglican ethos.
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## **Conditions of Employment**

### **Work Health and Safety**

- Support the development and maintenance of a best practice WHS culture within the workplace.
- Adhere to safe work practices and encourage staff, colleagues and others on the work site to adhere to safe work practices.

### **Legal and Policy Requirements**

- Comply with all relevant policies and procedures.
- Improve systems of work and safe practices.
- Satisfy all position related employment requirements, including providing Registration details as required, completing medical assessments and police checks etc.
- Demonstrate commitment to the St John's Grammar School Code of Conduct.

### **Performance and Training**

- Participate in relevant compliance and other work related training and professional development as required.
  - Participate in an annual review of performance in the role and review of this Position Description.
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### **Special Conditions**

- Some out of hours work will be required.
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R Anderson

**PRINCIPAL**

St John's Grammar School

May 2023

