



<b>Employment Type:</b>	Temporary Full-time
<b>Normal Hours:</b>	1.0FTE – Semester 2, 2024
<b>Classification:</b>	Teacher – St John's Enterprise Agreement 2023
<b>Area of Responsibility:</b>	Early Learning Centre
<b>Position Location:</b>	Early Learning Centre Campus, Sheoak Rd, Belair
<b>Responsible to:</b>	ELC Director/Head of Junior School

### About St John's Grammar School

St John's Grammar School is an E – 12 Co-educational, Independent, Anglican School and is located in the hills at Belair, South Australia. St John's is structured into four sub-schools: The Early Learning Centre (3 and 4 Year Old Programs), Junior School (R-6), Middle School (Year 7-9) and Senior School (Year 10 – 12).

We offer a safe, nurturing, welcoming and positive environment for our students. Our long-term goal is to produce citizens who are articulate and confident young people with a social conscience, who can contribute to society and lead with tolerance and compassion for others as they live a thriving and meaningful life.

### Position Objective

A member of the Early Learning Centre team, this position is responsible for providing outstanding care and learning experiences to students in the Early Learning Centre. This role will predominantly work with four year old students.

### Working Relationships

This position reports to the ELC Director and works with other teaching staff and Co-Educators within the ELC on a regular basis.

### Position Responsibilities:

- Develop an understanding of and implement the collaboratively developed school-wide pedagogy of Soaring
- Plan learning experiences for students according to their interests, cultural background and needs, and in the context of the agreed program.
- Use the Early Years Learning Framework, Montessori principles and play-based pedagogies when planning.
- Form respectful teacher/student relationships based on mutual respect
- Create and maintain an environment that is both stimulating, focussed and calm, with particular focus on Montessori inspired principles
- Ensure that safety of children is a priority at all times.
- Promote the wellbeing of individual students

- Be responsive to the variety of needs, talents and learning styles of students, using a variety of teaching techniques
  - Provide pastoral care for all students in your charge
  - Show initiative, enthusiasm and reliability in all aspects of school life
  - Collaborate with all members of staff in an atmosphere of mutual support, sharing and communication
  - Take a full and constructive part in staff meetings for personal and whole school development
  - Foster positive and effective relationships with parents and outside agencies within the community
  - Maintain good order and cooperation among students and safeguard their health and safety, both within the school precincts and outside
  - Have a sound knowledge of the regulations applying to teachers and Early Learning Centres
  - Demonstrate knowledge of the Australian Curriculum and Early Years Learning Framework
  - Adhere to principles and practices of Early Learning Centre and school policies and work towards meeting the Quality Improvement Plan
  - Carry out professional duties, under reasonable direction of the Director of ELC
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## **Candidate Profile**

### **Qualifications**

#### Essential

- Relevant tertiary Early Childhood Qualification
- Registered teacher status

### **Experience**

#### Essential

- Exceptional teaching record with the ability to produce outstanding outcomes for early years students.
- Experience in working with students who have a variety of learning, social and psychological needs.
- Experience in building a connected school community, positive culture, student welfare and pastoral care programs.

#### Desirable

- Experience in working within a Montessori inspired framework
- Experience with SeeSaw or similar Learning Management System.

### **Skills and Abilities**

- A person with a love of children, a family-centred focus, and an ability to relate to all age groups.
  - Ability to regularly review your methods of teaching and programs of work.
  - Exceptional interpersonal skills with the ability to relate to all members of the school community.
  - A team player with the ability to advocate on behalf of others.
  - Excellent communication skills.
  - Display qualities of sincerity, integrity, confidentiality, empathy, wisdom and compassion.
  - Understanding and support of our Anglican ethos.
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## **Conditions of Employment**

### **Work Health and Safety**

- Support the development and maintenance of a best practice WHS culture within the workplace.

- Adhere to safe work practices and encourage staff, colleagues and others on the work site to adhere to safe work practices.

#### **Legal and Policy Requirements**

- Comply with all relevant policies and procedures.
- Improve systems of work and safe practices.
- Satisfy all position related employment requirements, including providing Registration details as required, completing medical assessments and police checks etc.
- Demonstrate commitment to the St John's Grammar School Code of Conduct.

#### **Performance and Training**

- Participate in relevant compliance and other work related training and professional development as required.
- Participate in an annual review of performance in the role and review of this Position Description.

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#### **Special Conditions**

- Some out of hours work will be required.
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R Anderson

**PRINCIPAL**

St John's Grammar School

March 2024

