

JUNIOR SCHOOL VACATION CARE INFORMATION

January 2024



Authorisation

The Vacation Care Program is offered to provide children a with fun and safe holiday experience. It is created with the intention to engage children in social, emotional and physical development. It is anticipated that Vacation Care will experience an attendance up to 45 children a day.

Bookings, Fees & Cancellations

The daily charge for the Junior School's Vacation Care Program is \$80. Bookings are required by COB Friday 15 December 2023. If bookings are received after this date, a late fee of \$10 will be applied per session booked. Places are limited for certain activities – please book early to avoid disappointment. Cancellations to bookings must be made **5 full business days** prior to the booked session via email OSHC@stjohns.sa.edu.au. Cancellations made outside of this period will incur the usual daily fee. Please advise of any cancellations or changes to bookings via email at OSHC@stjohns.sa.edu.au. Please note, cancellations cannot be processed during the Christmas closure period (20 December 2023 - 7 January 2024).

If your child is unwell, or showing any symptoms of COVID-19, please keep them home until symptoms have cleared.

Consent

In addition to completing the booking sheet, consent for attending and participating in the Vacation Care activities will be emailed to all families via the School's excursion management platform, *Consent2Go*. This platform assists the School in identifying all applicable risks associated with the Vacation Care's activities to ensure students are kept safe. The consent will send ALL daily excursions and incursions of the Vacation Care. **Please note that ALL the activities will be included in the *Consent2Go* Platform and families only need to consent to the days/activities they have booked.** This allows consent to be given for any extra bookings that are made at a later date once confirmed with OSHC administration.

Ratios

Staff to student ratios are as follows: in-house 1:15, excursions 1:8, site with water 1:5.

Hours

The Centre is open between 7.30am and 6pm. On excursion days please be sure to arrive half an hour prior to the scheduled departure time outlined on the program. If you haven't arrived by the time we are leaving we will assume that your child/ren are absent. It is the responsibility of the parents to sign children 'IN' and 'OUT' on the daily electronic kiosk.

Food

Please pack recess and lunch each day. Don't forget to provide a water bottle every day. On excursion days please provide recess and lunch in separate disposable bags. Clearly label all containers and bags with your child/ren's names. Please note that we are an Allergy Aware Service.

Learning to Soar

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Other

Please dress your child in clothing appropriate to the activity on the day. Hats are required once the UV index reaches above 3. Please ensure your child has personal sunscreen if required. Rash vests are required for swimming activities.

Catastrophic and Extreme Fire Danger Days

On days of Catastrophic Fire Danger in the Mount Lofty Ranges District, **all School Campuses will be closed**. An SMS notification will be sent to all families by the Principal, or his delegate, the evening before.

On **Extreme Fire Danger Days**, the ELC Holiday Program will be **CLOSED**. An SMS will be sent to inform families at the ELC.

If you have any questions regarding the program, please contact Alison Tregoning or Sherryn Pillans at oshc@stjohns.sa.edu.au or via mobile 0433 987 857.

