



2023 OSHC Fee Schedule

OSHC		
Before School	Per session	\$13.00
Before School Casual	Per session	\$16.00
After School	1 hour after sport	\$13.00
After School	Per session	\$24.00
After School Casual	Per session	\$26.00
Late Collection Fee, Per One Minute	For the first 10 minutes (per child)	\$1.00
	For each minute thereafter (per child)	\$5.00

JUNIOR SCHOOL VACATION CARE		
Vacation Care	Per session (including excursion/incursion)	\$80.00
Late Collection Fee, Per One Minute	For the first 10 minutes (each child)	\$1.00
	For each minute thereafter (each child)	\$5.00
Late Booking Fee	For late bookings received after the due date for Vacation Care/ELC Holiday Learning Program bookings (per child)	\$10.00
Registration	Per family, per year	\$20.00

Child Care Subsidy (CCS) is available to eligible families.

Payment Methods

Online

www.stjohnspayment.com.au

Paying online does not attract any processing fees

Direct debit

Set up a direct debit schedule through the Xplor app

Registration

All families using the facility must complete and return a Registration Form each year. An annual Registration Fee will be invoiced to each family's account.

Bookings and Cancellations

For regular OSHC bookings, a Booking Form must be completed and returned to the OSHC office before the start of each Term. Families who hold regular bookings will be charged for cancellations or no-show (refer below for CCS claim entitlement).

For casual OSHC bookings, a booking must be made at least 24 hours before the visit to allow for correct staffing ratios. Due to these ratios, children who arrive on the day without a booking are not guaranteed a place. *Continued on next page.*

Bookings and Cancellations *continued*

If bookings reach the capacity of CCS places, priority of access guidelines will be implemented. Families will be charged for casual bookings that are cancelled with less than 24 hours notice. Permanent bookings require two weeks notice in writing (via email oshc@stjohns.sa.edu.au) for cancellation.

The Vacation Care Booking Form must be returned to the OSHC Team by the date requested. Places are limited for certain activities. Vacation Care bookings that are cancelled with less than five working business days will be charged. There is no cancellation during the Christmas closure period.

Government Assistance

Government assistance for OSHC payments is available through the Child Care Subsidy (CCS). To register, please visit Centrelink on My Gov <https://my.gov.au> or call 1800 050 004. Up to 42 absent days are claimable under the CCS. Upon application with the CCS, this number may be increased under extraordinary circumstances.

Bushfire Policy

On days of catastrophic fire alerts in the Mount Lofty Ranges district, all School properties will be closed. An SMS notification will be sent to all families by the Principal or her delegate. Please refer to www.stjohns.sa.edu.au/current-parents/policies for policies and procedures.

Behaviour Management

Behaviour management is in line with the CARES program at the Junior Campus and is implemented by all staff. It is important to emphasise that we foster a safe, caring and happy environment. Appropriate action will be taken when a child's behaviour jeopardises this environment. Serious or consistent breaches of rules and conduct will be reported to School administration and parents.

Meals

Parents must provide recess and lunch for children attending any sessions. Please note we are allergy aware. Fresh water is always available and nutritionally appropriate snacks are offered at 3.30pm.

Opening Hours

- Before School Care: 7.30am - 8.30am
- After School Care: 3.30pm - 6pm
- Pupil Free Days: 7.30am - 6pm
- Vacation Care: 7.30am – 6pm on School holiday weekdays as detailed on the Vacation Care Program.

Staffing Ratios

Our staff ratios are in line with the National Quality Framework as follows:

OSHC	1:15
Vacation Care In-House	1:15
Vacation Care Excursion	1:8
Vacation Care Excursion (with water)	1:5

Further Information

Further information can be found on our website www.stjohns.sa.edu.au/current-parents/oshc/ or by contacting Alison Tregoning, OSHC Director, on OSHC@stjohns.sa.edu.au or 0433 987 857.