

# Welfare and Accommodation Selection, Screening and Monitoring Policy



ST JOHN'S  
GRAMMAR

## International Students

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| Source of Obligation              | Standard 5.3.7 of the National Code requires that where the School takes on responsibility under the Migration Regulations 1994 (Cth) for approving the accommodation, support and general welfare arrangements for a student under 18 years of age, the School must have documented policies and procedures for selecting, screening and monitoring any third parties engaged by them to organise and assess welfare and accommodation arrangements.   |
| St John's Grammar School's Policy | It is the School's policy to engage in comprehensive selection, screening and monitoring processes when engaging third parties, such as homestay providers, to organise and assess welfare and accommodation arrangements of our International students, particularly those who are under 18 years of age.  |
| Selection                         | <p>When selecting third parties to engage to organise and assess welfare and accommodation arrangements, the School completes a Homestay Accommodation Approval Checklist.</p> <p>The School also:</p> <ul style="list-style-type: none"><li>• provides information to welfare and accommodation providers prior to the arrival of International students that outlines:</li><li>• gathers information about the potential provider/s of accommodation and welfare to ensure that cultural and religious backgrounds are appropriate and sufficiently compatible</li><li>• ensures a provider possesses the commitment, motivation and capability to extend the support that will ensure an International student's successful integration into the Australian education system and the School</li><li>• carefully matches the student to a compatible homestay family.</li></ul> |
| Screening                         | <p>When selecting third parties to engage to organise and assess welfare and accommodation arrangements, the School:</p> <ul style="list-style-type: none"><li>• ensures that all adults involved in the provision of the accommodation and welfare have valid and up-to-date DCSI Child Related Employment Screenings</li><li>• ensures an accommodation environment is safe and suitable for the International student.</li></ul>   |

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| Monitoring   | When selecting third parties to engage to organise and assess welfare and accommodation arrangements, the School: <ul style="list-style-type: none"><li>• conducts regular site inspections of the accommodation during the International student's stay</li><li>• monitors the overall wellbeing and welfare of the International student</li><li>• monitors the family offering welfare and accommodation.</li></ul> |
| DCSI Child Related Employment Screening Verification | Refer to our Child Protection Program.   |
| Record Keeping                                       | The School maintains evidence of compliance with this policy by maintaining records of selection, screening and monitoring activities undertaken by the School in accordance with this policy and keep any written agreements entered into by the School. Records will be maintained in accordance with our International Students Records Management and Retention Policy.  |

