



## 2020 OSHC Fee Schedule

OSHC		
Before School	Per session	\$13.00
Before School Casual	Per session	\$16.00
After School	1 hour after sport	\$13.00
After School	Per session	\$24.00
After School Casual	Per session	\$26.00
Late Collection Fee, Per One Minute	For the first 10 minutes (per child)	\$1.00
	For each minute thereafter (per child)	\$5.00

JUNIOR SCHOOL VACATION CARE		
Vacation Care	Per session (including excursion/incursion)	\$70.00
Late Collection Fee, Per One Minute	For the first 10 minutes (each child)	\$1.00
	For each minute thereafter (each child)	\$5.00
Registration	Per family, per year	\$20.00

*Child Care Subsidy is available to eligible families.*

### Payment Methods

#### Online

[www.stjohnspayment.com.au](http://www.stjohnspayment.com.au)

*Paying online does not attract any processing fees*

#### EFT Transfer

BSB: 035 082

Account No: 116989

*Reference OSHC and your Family ID*

#### Direct Debit

Visit [www.stjohns.sa.edu.au/enrolments/fees](http://www.stjohns.sa.edu.au/enrolments/fees) for a Direct Debit Request Form

#### Cheque

Payable to St John's Grammar School

#### Cash or Card

The following cards are accepted



*Payments processed by Retreat House Reception attract a 1.25% processing fee*

# Learning to Soar

## Registration

All families using the facility must complete and return a Registration Form each year. An annual Registration Fee will be invoiced to each family's account.

## Bookings and Cancellations

For regular OSHC bookings, a Booking Form must be completed and returned to the OSHC office before the start of each Term.

Families who hold regular bookings will be charged for cancellations or no-show (refer below for CCB claim entitlement).

For casual OSHC bookings, a booking must be made at least 24 hours before the visit to allow for correct staffing ratios. Due to these ratios, children who arrive on the day without a booking are not guaranteed a place.

Families will be charged for casual bookings that are cancelled with less than 24 hours notice.

Permanent bookings need two weeks notice in writing for cancellation.

If bookings reach the capacity of CCB places, priority of access guidelines will be implemented.

The Vacation Care Booking Form must be returned to the OSHC Director by the date requested. Places are limited for certain activities. Families will be charged for Vacation Care bookings (including activity fees) that are cancelled with less than 24 hours notice. Some activities may still be charged, even if you have given 24 hours notice, due to the booking agreement with the venue.

## Government Assistance

Government assistance for OSHC payments is available through the Child Care Benefit (CCB) and the Child Care Rebate. To register, please contact the Family Assistance Office on 136 150.

Up to 42 absent days are claimable under the CCB. Upon application with the FAO, this number may be increased under extraordinary circumstances.

## Bushfire Policy

On days of catastrophic fire alerts in the Mount Lofty Ranges district, all School properties will be closed. An SMS notification will be sent to all families by the Principal or her delegate. Please refer to [www.stjohns.sa.edu.au](http://www.stjohns.sa.edu.au) for policies and procedures.

## Behaviour Management

Behaviour management is in line with the CARES program at the Junior Campus and is implemented by all staff. It is important to emphasise that we foster a safe, caring and happy environment.

Appropriate action will be taken when a child's behaviour jeopardises this environment. Serious or consistent breaches of rules and conduct will be reported to School administration and parents.

## Meals

Parents must provide recess and lunch for children attending any sessions. Please note we are allergy aware. Fresh water is always available and nutritionally appropriate snacks are offered at 3.30pm and 5pm.

## Opening Hours

Before School Care: 7.30am - 8.30am

After School Care: 3.30pm - 6pm

Pupil Free Days: 7.30am - 6pm

Vacation Care: 7.30am – 6pm on School holiday weekdays as detailed on the Vacation Care Program.

## Staffing Ratios

Our staff ratios are in line with the National Quality Framework as follows:

OSHC	1:15
Vacation Care In-House	1:15
Vacation Care Excursion	1:8
Vacation Care Excursion (with water)	1:5

## Further Information

Further information can be found on our website at [www.stjohns.sa.edu.au/community/oshc/](http://www.stjohns.sa.edu.au/community/oshc/) or by contacting Alison Tregoney, OSHC Director, on [OSHC@stjohns.sa.edu.au](mailto:OSHC@stjohns.sa.edu.au) or 8278 4824.