PRIMARY SCHOOL TEACHER
Position Description

Tenure: Contract – 1 year; commencing January 2018

Time: Full-Time – 0.8 FTE (5 working days)

Area of Responsibility: Providing excellent education and pastoral care to a class of Primary students.

Position Context

St John’s Grammar School is an ELC – Year 12, co-educational, Independent, Anglican School. The School’s location is in the Adelaide hills at Belair, South Australia. The student population is approximately 850 and the School employs approximately 80 teaching staff. St John’s Grammar is structured into four sub-schools: The Early Learning Centre (3 and 4 Year Old programs), Junior School (R – Year 6), Middle School (Years 7 – 9) and Senior School (Years 10 – 12).

The Primary School Teacher position is located within our Junior School campus on Sheoak Road in Belair.

Line Management

Responsible to the Head of Junior School through the Upper Primary Coordinator.

Duties and Responsibilities

- Develop an understanding of and implement the collaboratively developed school-wide pedagogy of Soaring.
- Plan work for students according to their educational needs, and in the context of the agreed curriculum for the whole school.
- Form good teacher/student relationships based on mutual respect.
- Create and maintain a classroom environment that is both stimulating and functional.
- Promote the general progress and wellbeing of individual students.
- Be responsive to the variety of needs, talents and learning styles of students, using a variety of teaching techniques.
- Provide pastoral care for all students in your charge.
- Show initiative, enthusiasm and reliability in all aspects of school life.
- Work together with all members of staff in an atmosphere of mutual support and communication.
- Take a full and constructive part in staff meetings for personal and whole school development.
- Foster positive and effective relationships with parents and outside agencies within the community.
- Maintain good order and discipline among the students and safeguard their health and safety in authorised school activities, both within the school precincts and outside.
- Have a sound knowledge of the law applying to teachers and schools.
- Demonstrate knowledge of the Australian Curriculum.
- Adhere to principles and practices of School policies.
• Carry out professional duties, as circumstances may require, under reasonable direction of the Head and/or of those to whom this responsibility has been delegated.

**Person Specification**

• Exceptional interpersonal skills with the ability to relate to all members of the school community.
• A team player with the ability to advocate on behalf of others.
• Excellent communication skills.
• Display qualities of sincerity, integrity, confidentiality, empathy, wisdom and compassion
• Understanding and support of our Anglican ethos.

**Qualifications**

• Relevant tertiary qualifications
• Registered teacher status
• Current mandatory qualifications

**Desirable**

• Flexibility to work with different Year levels
• Awareness Upper Primary needs and transition to Middle School

**Professional Development**

• Regularly review your methods of teaching and programs of work.
• Participate in arrangements for your further training and professional learning as a teacher.
• Participate in any arrangements within an agreed framework for the appraisal of your performance and that of other teachers.

**Salary, Terms and Conditions**

• Employed under the St John’s Grammar School Enterprise Agreement Award 2015.
• Salary will be determined according to qualifications and years of experience.

Richard Anderson  
Principal  
November 2018